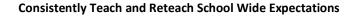
Copeland Elementary Classroom Management Procedure Guide



Teacher-Managed



We Achieve by Showing our P.A.W.S.

We are: Principled and Balanced, Always Caring and Reflective, Willful Risk-Takers and Knowledgeable Inquirers, Strong Communicators that are Open-Minded Thinkers

> Is the behavior Teacher or Admin- Managed?



Admin - Managed



Redirect student/ Reteach Expected **Behaviors**



Can the referral wait until after class?

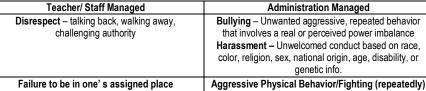


Call for assistance on

Radio

Conference with student on inappropriate behavior in this situation and of the potential +/- consequences. Enter the minor referral in Spotlight in

Infinite Campus





Inappropriate Language – cursing, talking about

inappropriate things, making inappropriate

innuendoes

Invading Personal Space - physically too close to

others making them feel uncomfortable

Cheating - giving false information, copying someone's work or allowing work to be copied

Minor aggression - Instances of kicking, punching,

biting, spitting, and throwing small objects

Dress Code - Wearing clothes that exposes

underwear or body parts in an indecent manner that

Misuse of property - Defacing, vandalizing,

destroying, not taking care of classroom and school

property

- kicking, punching, biting, spitting, throwing, breaking others' property, throwing large objects Weapons - Real or fake guns, knives, explosive devices, any object made with the intent of hurting someone else

Referring teacher/ Staff member completes an ODR in Infinite Campus. Place information in Infinite **Campus Contact Log**

Use classroom management strategy (Class Dojo, Spotlight.) that includes positive reinforcement. Notify parents if behavior continues. Document in contact log in Infinite Campus

	Major property destruction
Teasing/Calling students names	Leaving school property
Non- compliance – Refusing to follow directions,	Cheating – Repeatedly copying work from another
ignores instructions, selective hearing, making	student, unauthorized collaboration
excuses of not getting things done	

Dress Code - Repeated violation of wearing clothes that exposes underwear or body parts in an indecent manner that disrupts the learning environment



Staff member as needed.



NO

Minor disruptions - Excessive talking, Cheating - Repeatedly giving false information, copying someone's work or allowing work to be copied inappropriate noises, repeatedly interrupting, monopolizing discussion, verbal abuse of others

> Major/ chronic refusal to follow rules - Unwilling to follow directions, does the opposite of what is being asked, become aggressive when asked to do something, continually challenging authority

> Theft - Taking property that does not belong to them

Administrative Action



Sincerely praise and

disrupts the learning environment Unsafe or rough play - Play fighting, kicking, Racial/ Ethnic discrimination - behaviors of chasing, climbing over each other, wrestling prejudice, hostility, or negative feelings as a result of stereotyping, prejudice, and bias

Pattern of Aggressive Behavior/Threatening Behavior -Physically threatening a student or teacher, being confrontational to a teacher or student, threats of violence, breaking school property

inappropriate content or pictures, harassment of other

users, content promoting violence or sexually explicit info or pictures

1-3 days to process is possible.

reward correct behaviors (spotlight points/Copeland Cash)

Patterns of not completing work Profane language -Continual using swear words, obscene gestures, and naughty jokes Inappropriate use of the internet – Repeated Computer Trespass - Gets on someone else

Administration closes ODR in Infinite Campus & ARS for state reportable consequences. Re-entry conference will occur.

Send to the Peace Corner

Calling Out/Talking during inappropriate times

computer

Is the behavior occurring because of sadness, changes in family life, anxiety, resolving conflicts, understanding social cues, social development skills, lacking motivation, test anxiety, bullying, trauma, or serious personal issues?

Complete a counseling referral form. The counselor will meet with student &contact parents and decide on next step(s). Possibly initiate behavior RTI Tier 2 or 3

Is the behavior resolved?

Resume normal activities

Is the behavior occurring because of bad choices, not following directions? See Mr. Thomas

Below is a motto for students to write as a reminder of daily expectations. The teacher can designate the number of times it should be written. This can be done when students are in time-out in another team members classroom or when a loss of privilege is given.

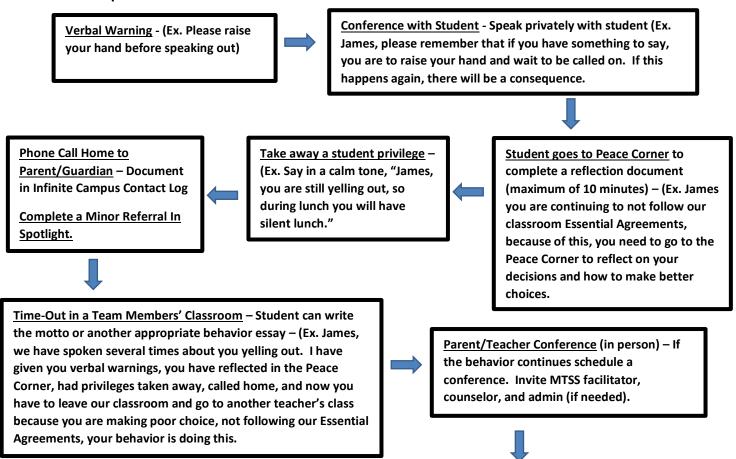
I will act in such a way that I will be proud of myself, and others will be proud of me too. I came to school to learn, and I will learn. I will have a good day.

Discipline Plan Flow Chart

Teacher-Managed Behaviors

Remember, each day is a NEW DAY!

If student behavior improves, praise the student & resume normal activities. If behavior doesn't change go to the next step.



<u>Behavior Interventionist</u> – Is the behavior occurring because of bad choices, not following directions? See Mr. Thomas with documentation, if behavior continues, student will conference with Mr. Thomas & complete a reflection assignment.

`OR

<u>Counselor</u> – Is the behavior occurring because of sadness, changes in family life, anxiety, resolving conflicts, understanding social cues, social development skills, lacking motivation, test anxiety, bullying, trauma, or serious personal issues? Complete a Counselor Referral Sheet

Teacher, Admin, MTSS Facilitator, Behavior Interventionist, and Counselor will meet and possibly develop a behavior plan (RTI Tier 2 or 3)